## United States Bankruptcy Court Northern District of California San Jose Division

## Guidelines For Payment of Attorney's Fees in Chapter 13 Cases

The following are guidelines for the circumstances under which a detailed fee application need not be filed in Chapter 13 cases and the manner in which the Chapter 13 Trustee will disburse fees which are approved.

## A. Fee Applications.

- 1. Counsel may receive an order approving fees and costs up to the amounts set forth in Paragraph 2 without filing a detailed application if:
  - (a) Counsel has filed and served the Chapter 13 Trustee with an executed copy of the "Rights and Responsibilities of Chapter 13 Debtors and Their Attorneys," copies of which are available on the Court's website;
  - (b) Counsel has accepted no more than \$750 as a retainer in a consumer case or \$1500 as a retainer in a business case;
  - (c) No objection to the requested fees has been raised.
- 2. The maximum fee that can be approved through the procedure described in Paragraph 1 is:

\$1800 for the basic case; and an additional

\$ 750 if the case involves real property claims;

\$ 500 for each additional parcel of real property with an encumbrance of at least \$10,000;

\$ 500 if the case involves state or federal tax claims

\$ 300 if the case involves vehicle loans or leases;

\$1500 if the case involves an operating business;

\$ 400 if the case involves support arrears claims;

\$ 300 if the case involves student loans;

\$ 300 if the case involves more than 25 creditors, including collection agencies and attorneys.

Additional flat fees for services rendered will be automatically approved, upon application by the attorney without requiring the submission of time records, as follows:

Plan modifications filed after one year from the petition date:

a. Not requiring amended Schedules I & Jb. Requiring amended Schedules I & J\$ 400

Permission to sell, refinance, or purchase real property, or one or more motions to avoid judicial liens:

a. Not requiring court hearingb. Requiring court hearing\$ 450

New motions for relief from the automatic stay, excluding unopposed motions, filed after one year from the petition date:

a. Regarding personal propertyb. Regarding real property\$ 350

Motions to dismiss, convert, or reconvert, excluding Trustee's Notices of Default regarding plan payments: \$450

- 3. If an executed copy of the "Rights and Responsibilities of Chapter 13 Debtors and Their Attorneys" is not filed, counsel has accepted more than the amount authorized in A.1.(b) without court approval, or there is an objection, an order will not be entered automatically pursuant to these Guidelines.
- 4. If counsel elects to be paid other than pursuant to these Guidelines, all fees including the retainer must be approved by the court whether or not the fees are payable through the Chapter 13 Trustee's Office and whether or not fees are paid for services in connection with the Chapter 13 case.
- 5. If counsel applies for fees, counsel must comply with Rules 2002 and 2016 of the Federal Rules of Bankruptcy Procedure, as well as the "Guidelines for Compensation and Expense Reimbursement of Professionals" adopted by the Bankruptcy Judges of the Northern District of California.
- 6. Counsel may request reimbursement of out-of-pocket court fees advanced, even if counsel elects to receive the automatic fees available in Paragraph 2.
- 7. On its own motion or the motion of any party in interest, the court may order a hearing to review any fee whether paid or unpaid.

## B. DISTRIBUTION OF FUNDS IN CHAPTER 13 CASES.

Payments shall be disbursed in the following order:

- 1. \$750 towards attorney's fees, less any amount received pre-filing as a retainer;
- 2. To secured creditors and the balance of attorney's fees. Those secured creditors that are specified in the plan to receive fixed monthly payments will be paid the amount specified. If fixed monthly payments are specified in the plan for all secured creditors, the balance of the plan payment will be disbursed toward attorney's fees. If fixed monthly payments are not specified in the plan for all secured creditors, secured claims without fixed monthly payments and the balance of attorneys fees will be pro-rated;
  - 3. To priority creditors in the order prescribed by the Bankruptcy Code;
  - 4. To unsecured creditors.